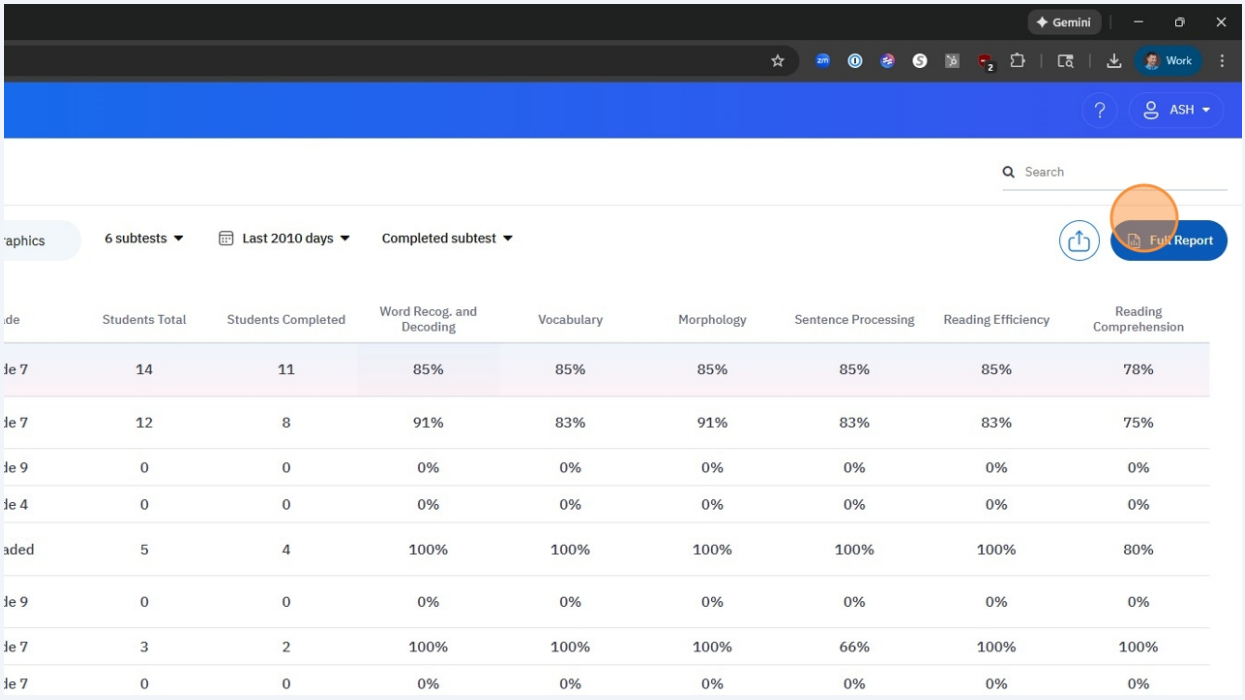
How to Prepare the Capti ReadBasix Export for EduClimber

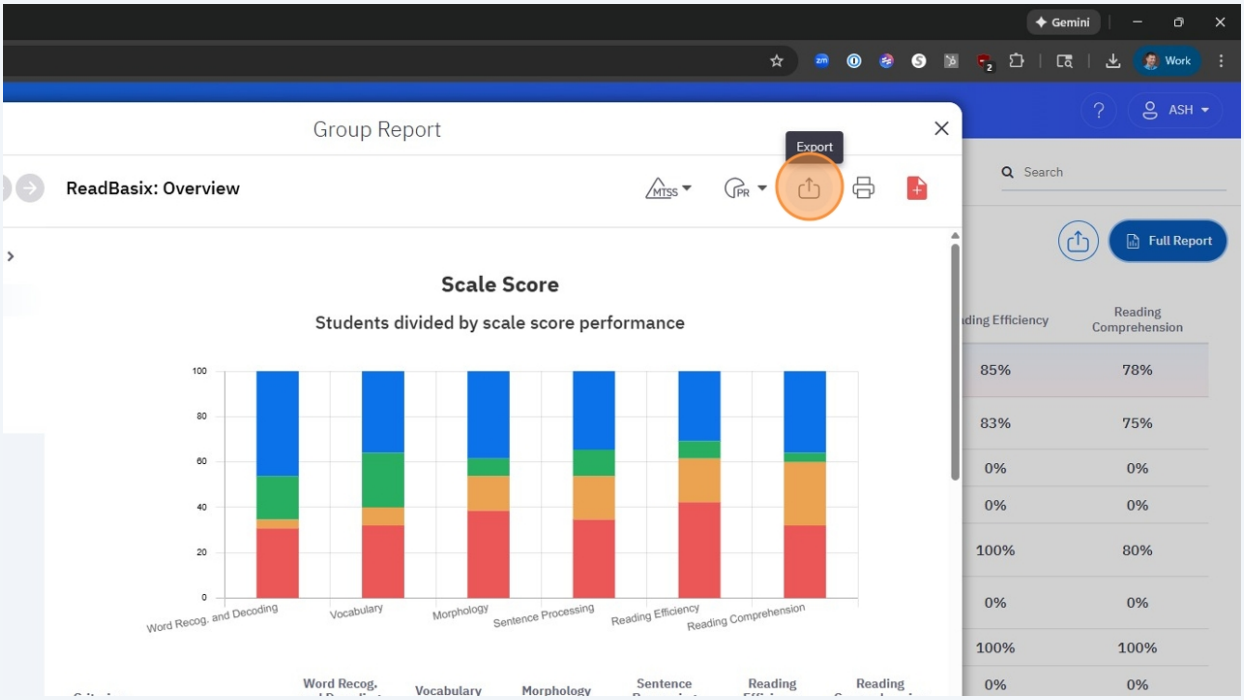
This guide provides a straightforward process for exporting data from Capti ReadBasix to import into EduClimber, ensuring you can efficiently analyze student performance.

1 Click "Full Report" or the report you wish to export.

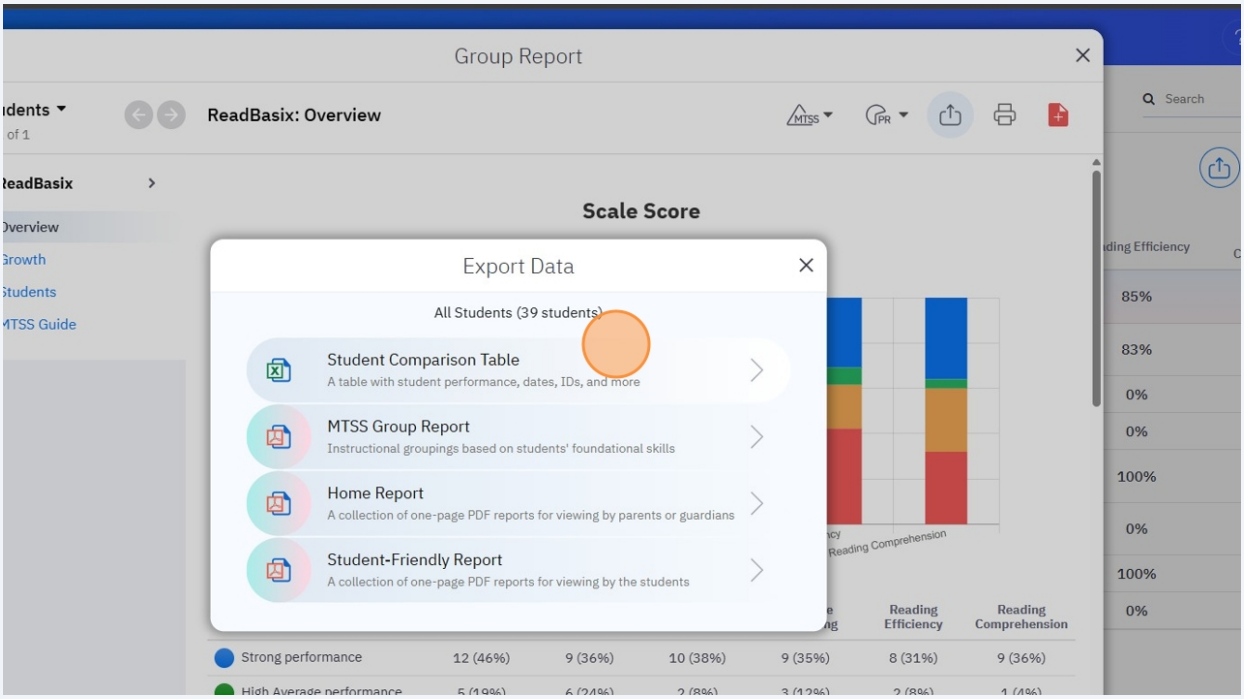


ıde	Students Total	Students Completed	Word Recog. and Decoding	Vocabulary	Morphology	Sentence Processing	Reading Efficiency	Reading Comprehension
ıde 7	14	11	85%	85%	85%	85%	85%	78%
ıde 7	12	8	91%	83%	91%	83%	83%	75%
ıde 9	0	0	0%	0%	0%	0%	0%	0%
ıde 4	0	0	0%	0%	0%	0%	0%	0%
ıaded	5	4	100%	100%	100%	100%	100%	80%
ıde 9	0	0	0%	0%	0%	0%	0%	0%
ıde 7	3	2	100%	100%	100%	66%	100%	100%
ıde 7	0	0	0%	0%	0%	0%	0%	0%

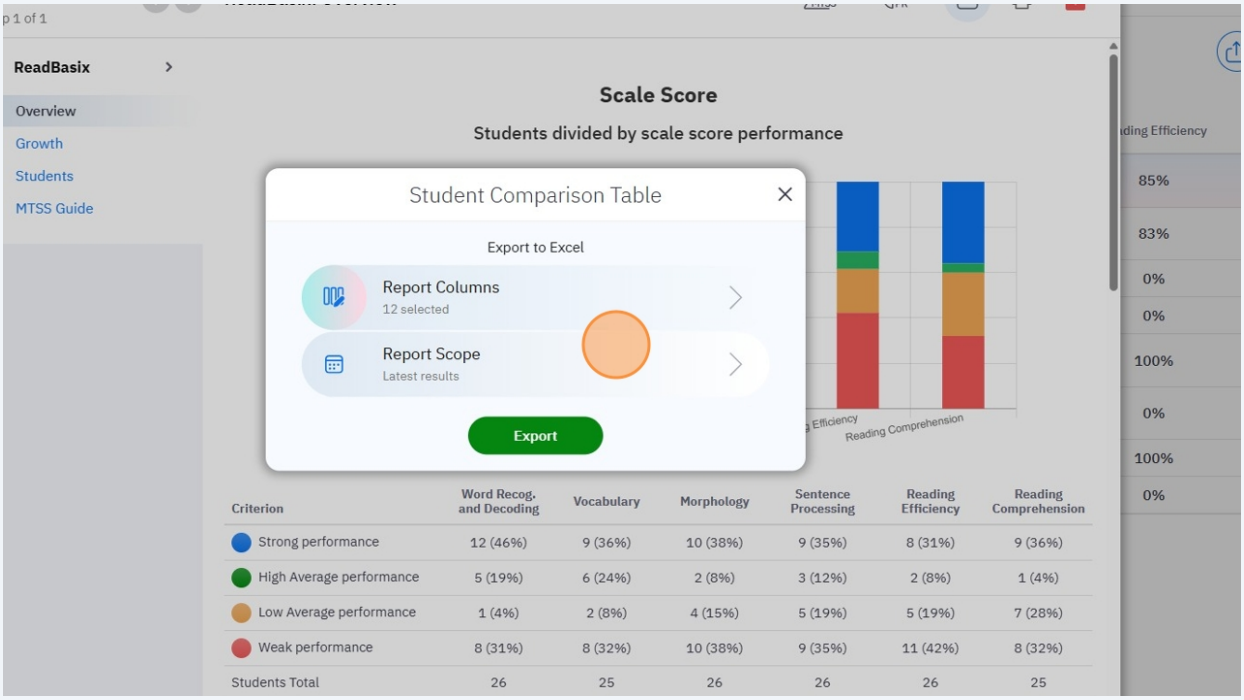
2 Click "Export"



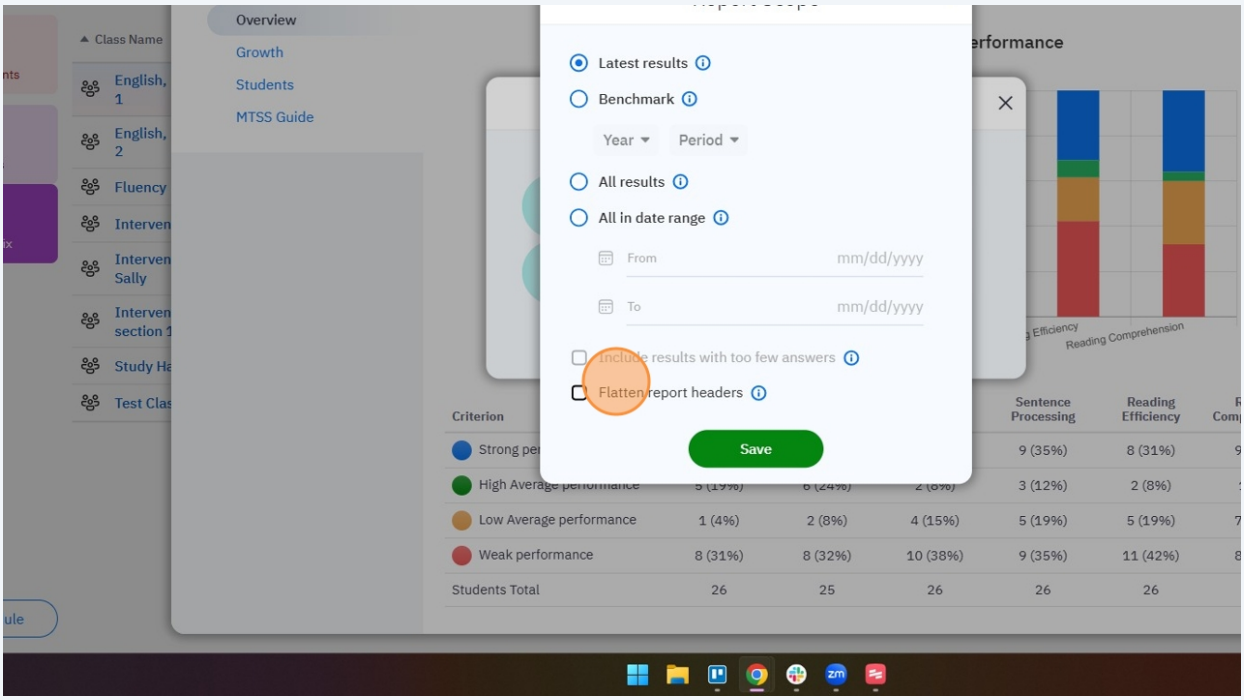
3 Click "Student Comparison Table"



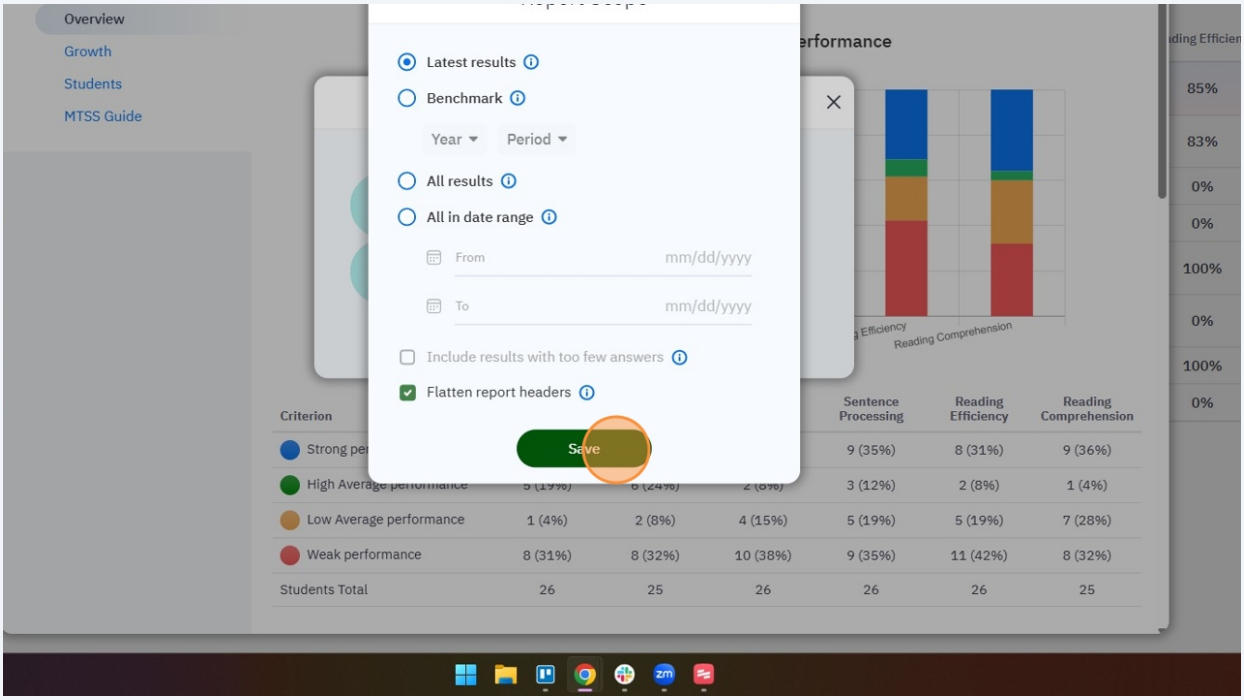
4 Click "Report Scope"



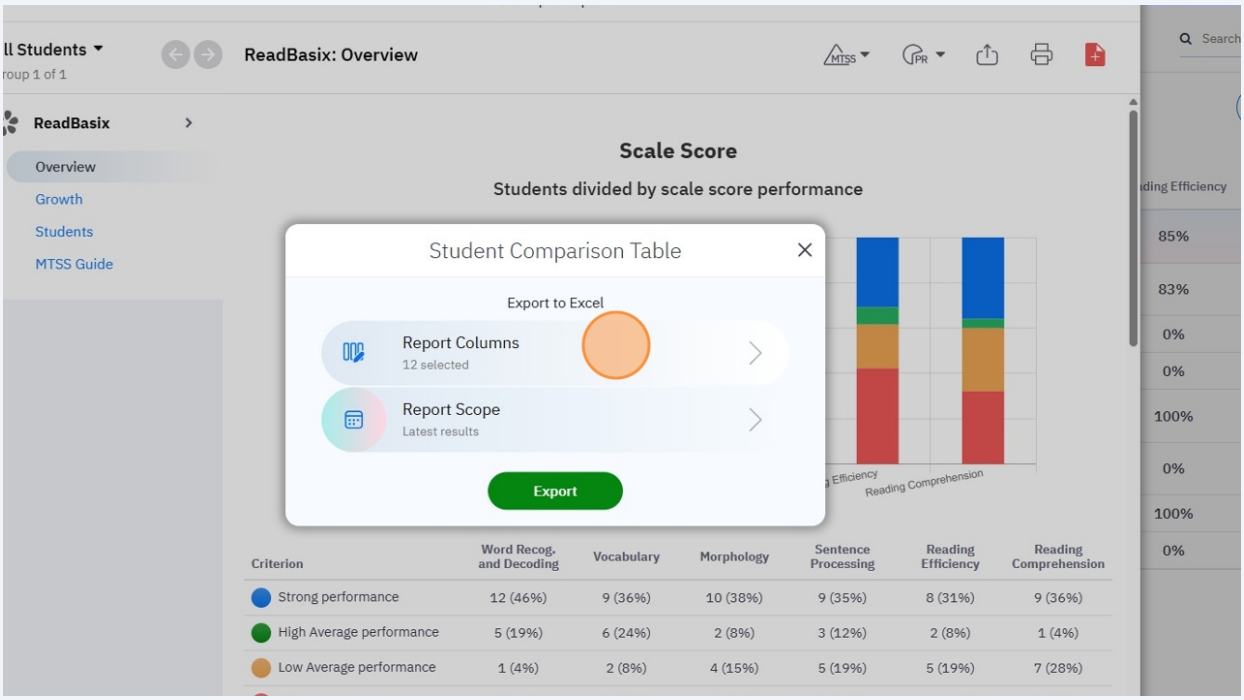
5 Click "Flatten report headers"



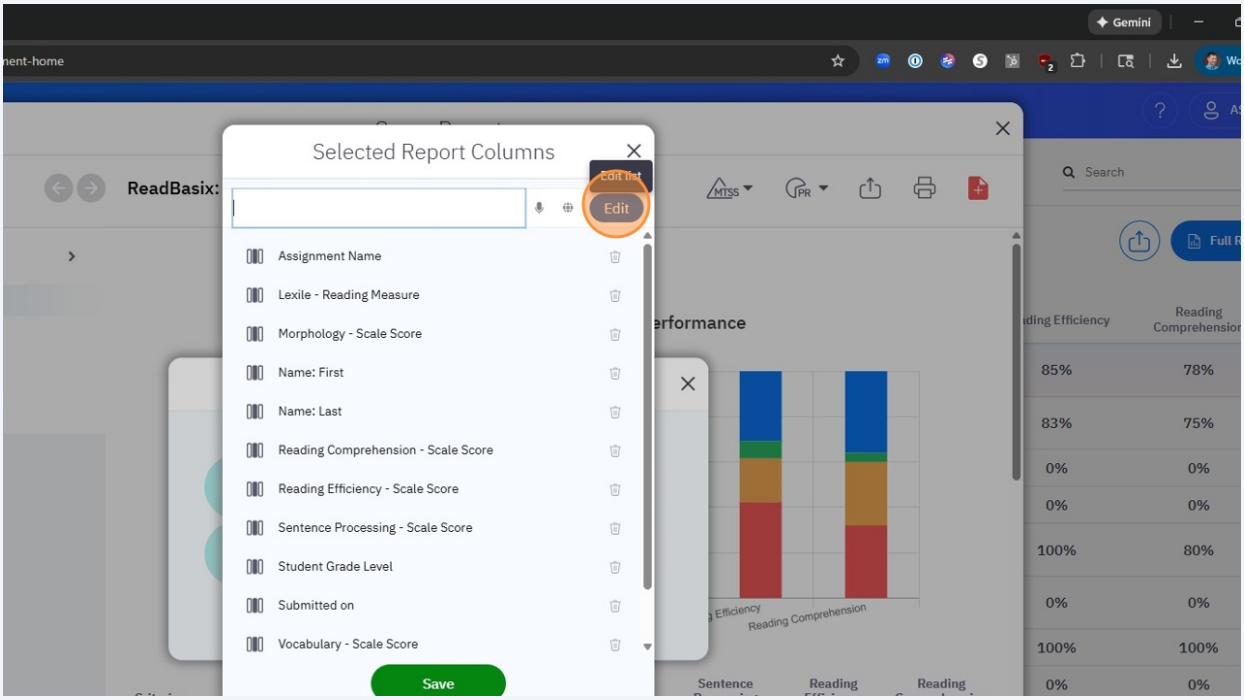
6 Click "Save"



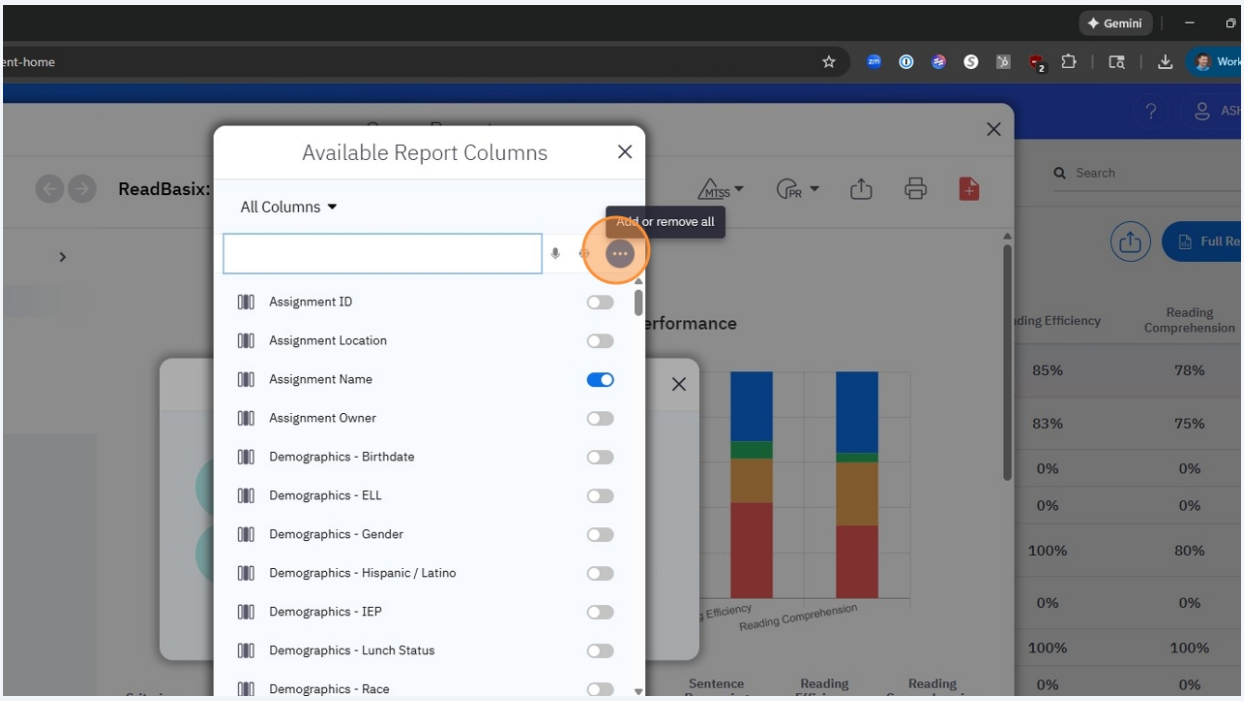
7 Click "Report Columns"



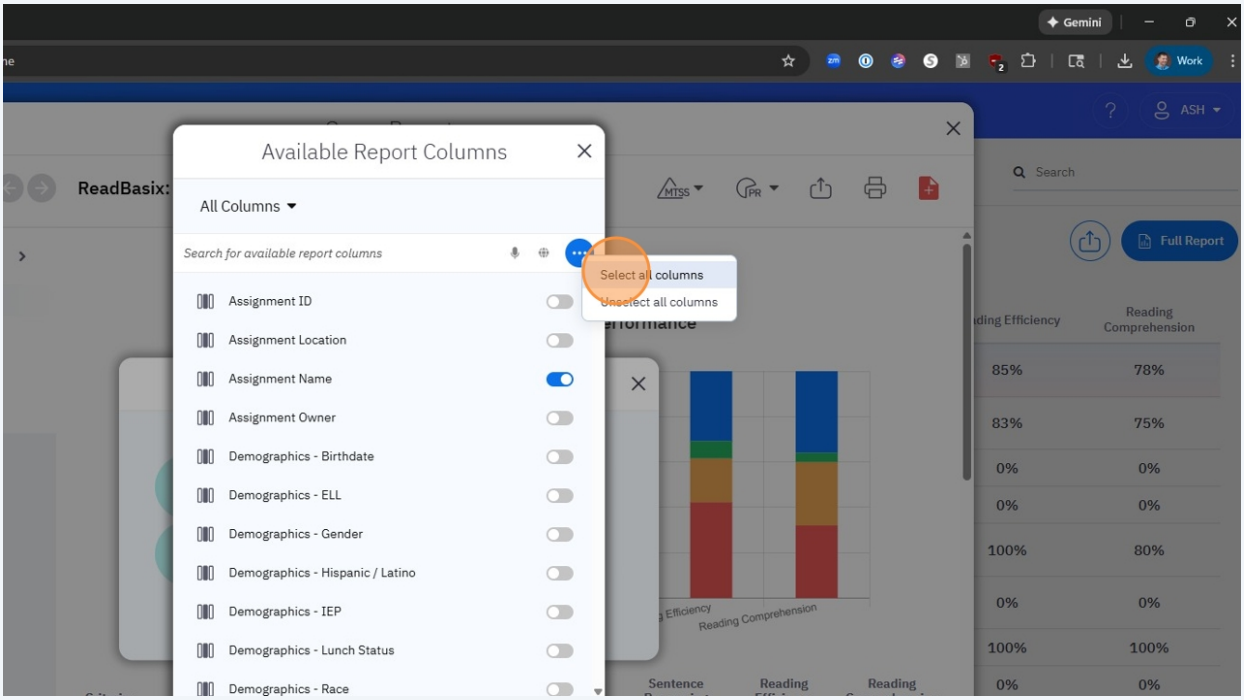
8 Click "Edit"



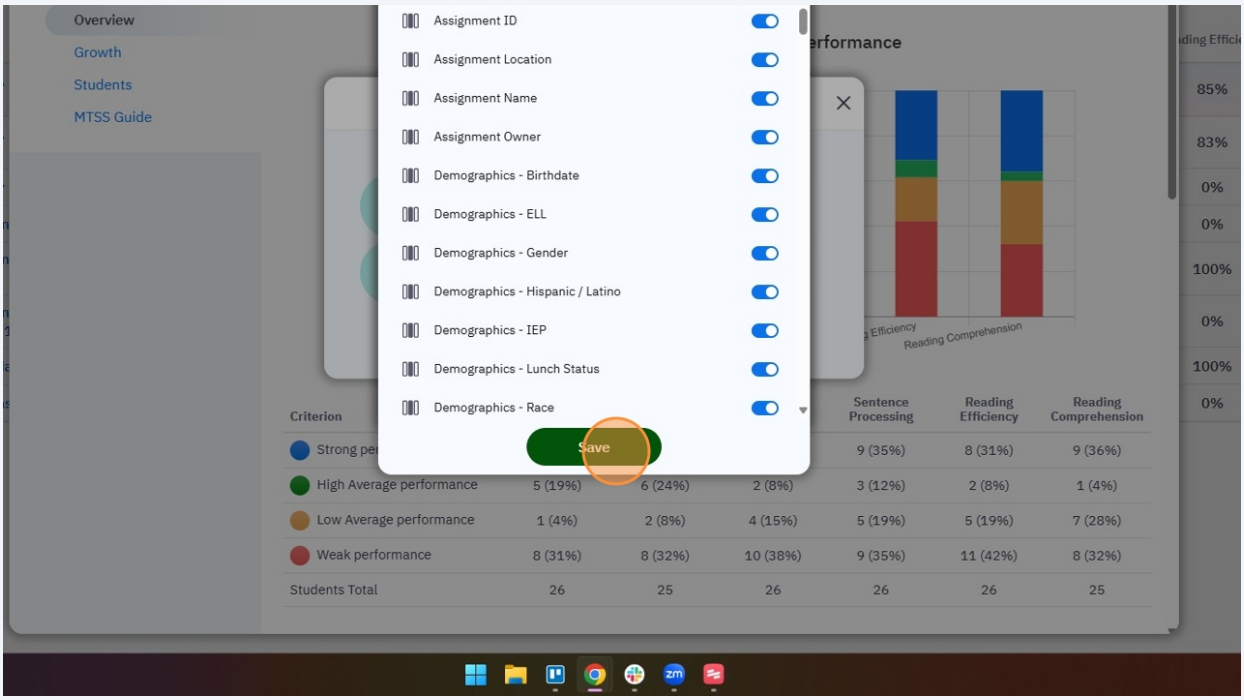
9 Click "..."



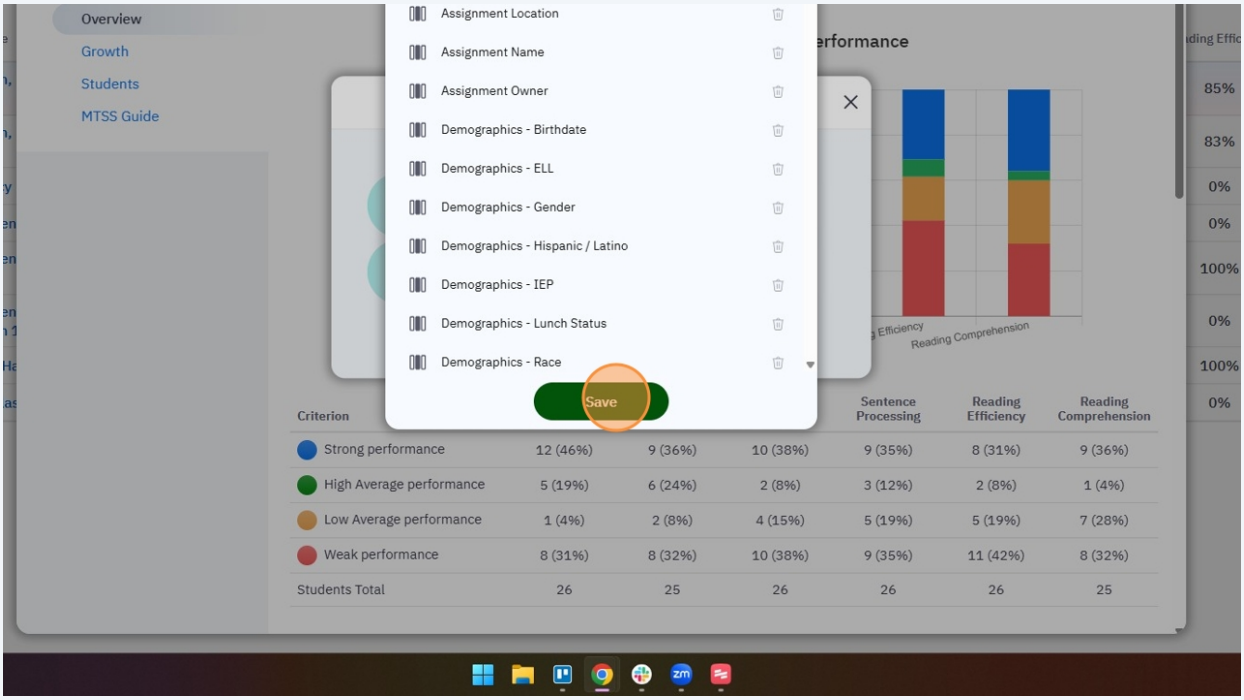
10 Click "Select all columns" This will provide all the necessary information for the EduClimber import. There will be a few extra columns, that is okay.



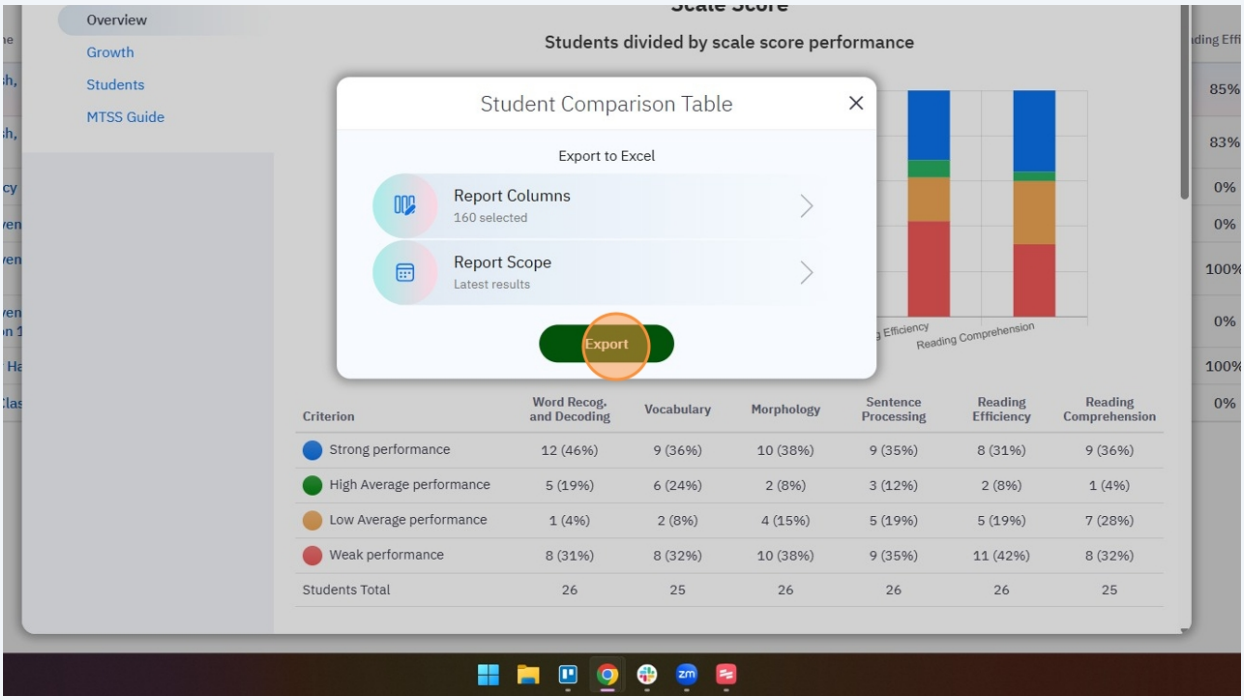
11 Click "Save"



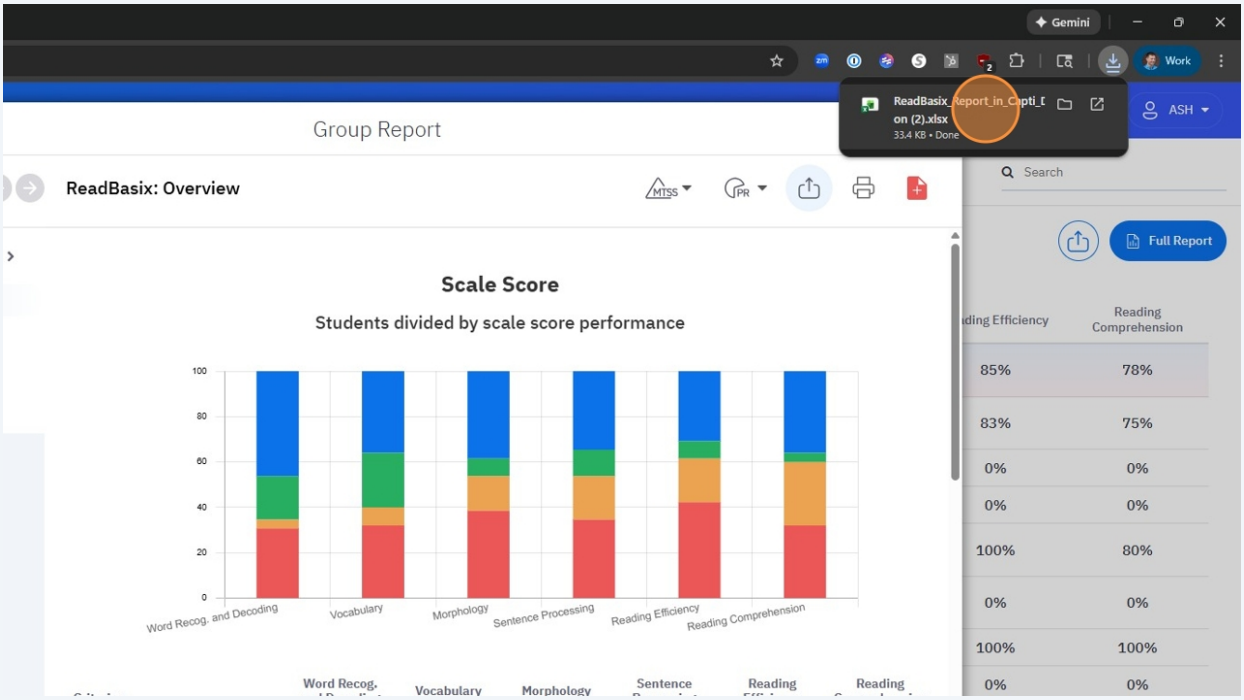
12 Click "Save" again to add those columns to the export.



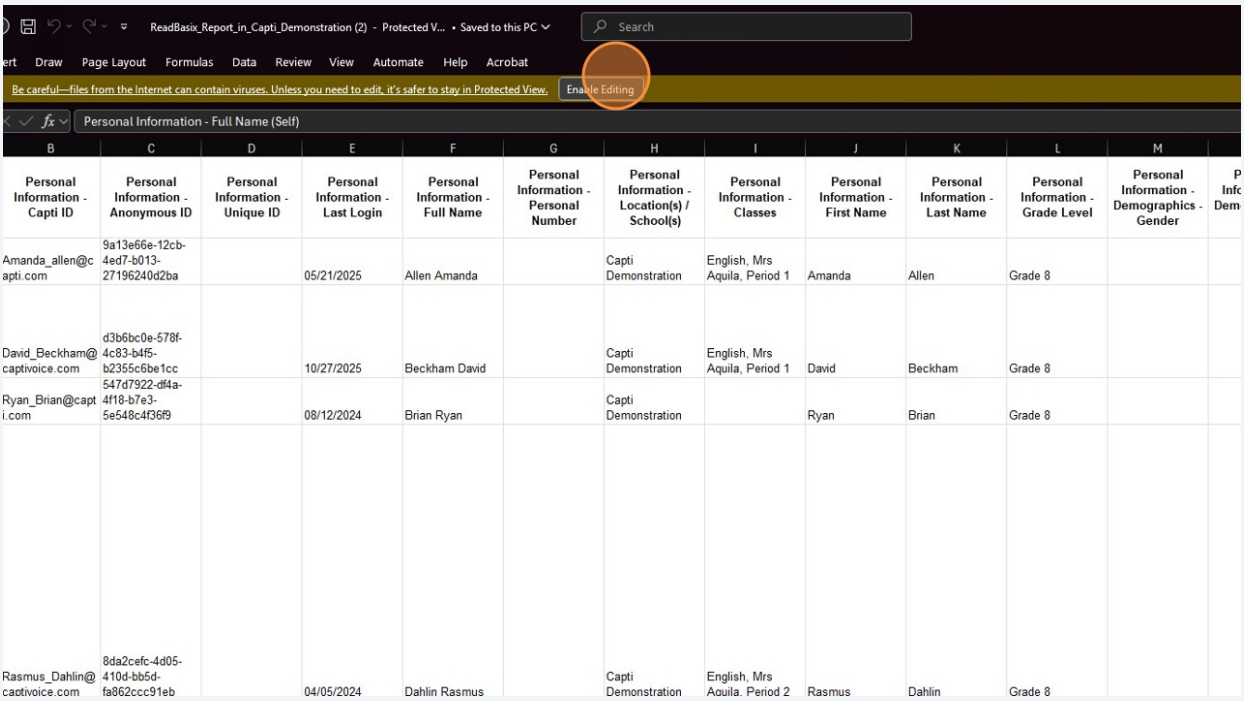
13 Click "Export"



14 Open the exported ReadBasix .xlsx file to finish the final step needed for EduClimber.

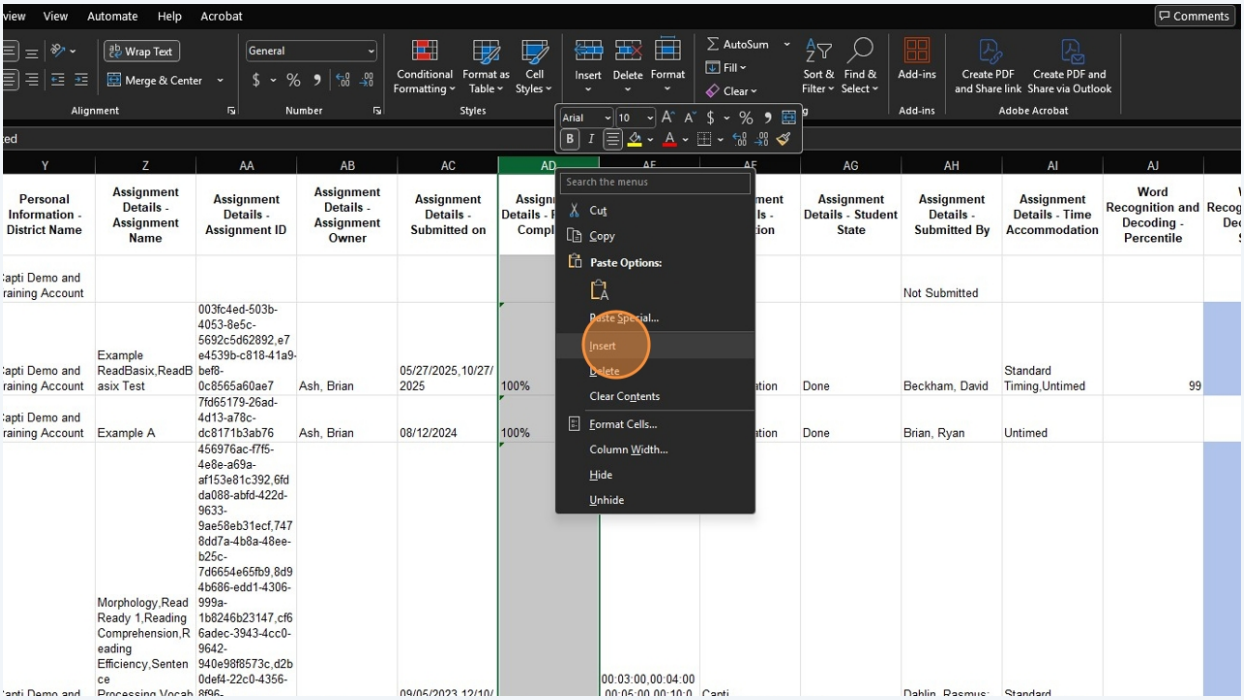


15 Click "Enable Editing"

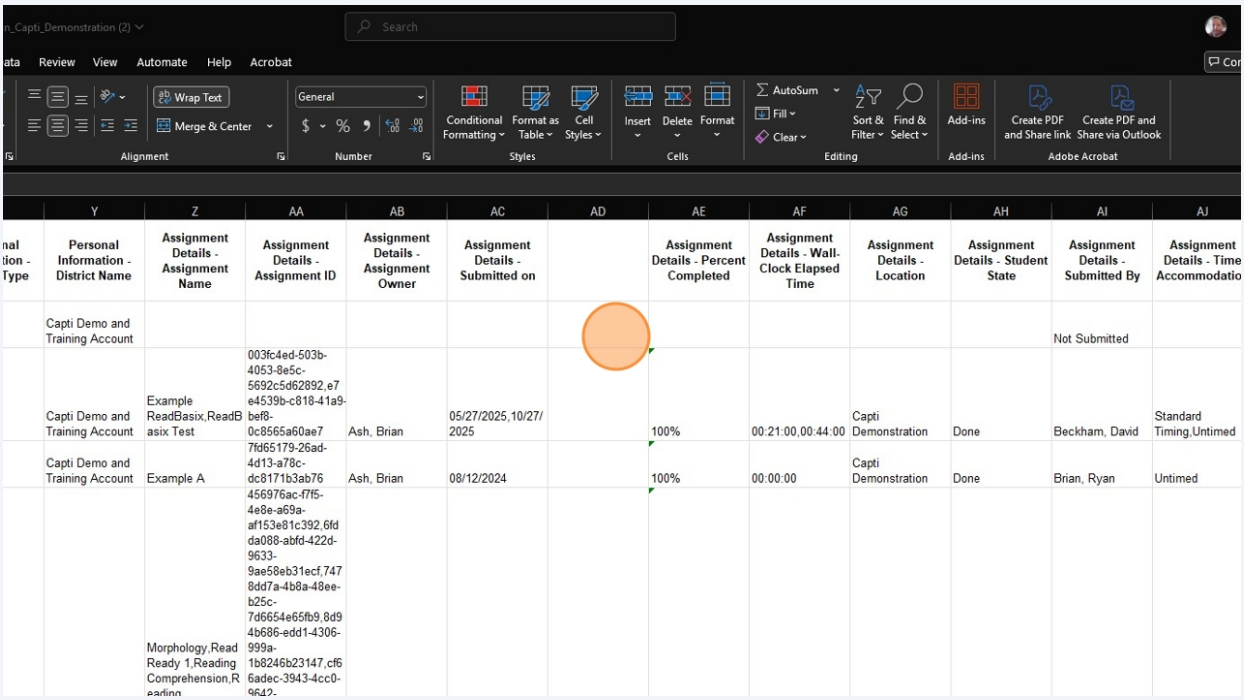


Personal Information - Capti ID	Personal Information - Anonymous ID	Personal Information - Unique ID	Personal Information - Last Login	Personal Information - Full Name	Personal Information - Personal Number	Personal Information - Location(s) / School(s)	Personal Information - Classes	Personal Information - First Name	Personal Information - Last Name	Personal Information - Grade Level	Personal Information - Demographics - Gender
Amanda_allen@capti.com	9a13e66e-12cb-4ed7-b013-27196240d2ba		05/21/2025	Allen Amanda		Capti Demonstration	English, Mrs Aquila, Period 1	Amanda	Allen	Grade 8	
David_Beckham@captivoice.com	d3b6bc0e-578f-4c83-b4f5-b2355c6be1cc		10/27/2025	Beckham David		Capti Demonstration	English, Mrs Aquila, Period 1	David	Beckham	Grade 8	
Ryan_Brian@capti.com	547d7922-df4a-4f18-b7e3-5e548c4f36f9		08/12/2024	Brian Ryan		Capti Demonstration		Ryan	Brian	Grade 8	
Rasmus_Dahlin@captivoice.com	8da2cefc-4d05-410d-bb5d-fa862ccc91eb		04/05/2024	Dahlin Rasmus		Capti Demonstration	English, Mrs Aquila, Period 2	Rasmus	Dahlin	Grade 8	

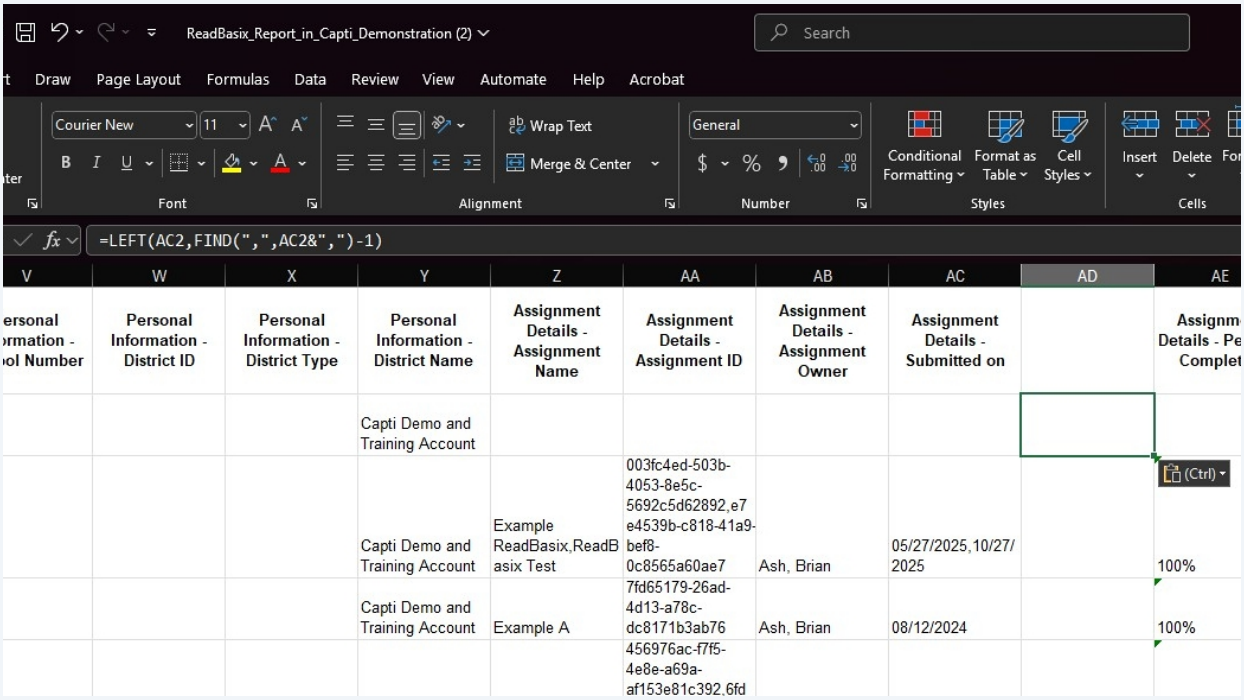
16 Find the Column named "Assignment Detailed - Submitted on" and insert a column to the right of it. We need to remove duplicate dates from this column.



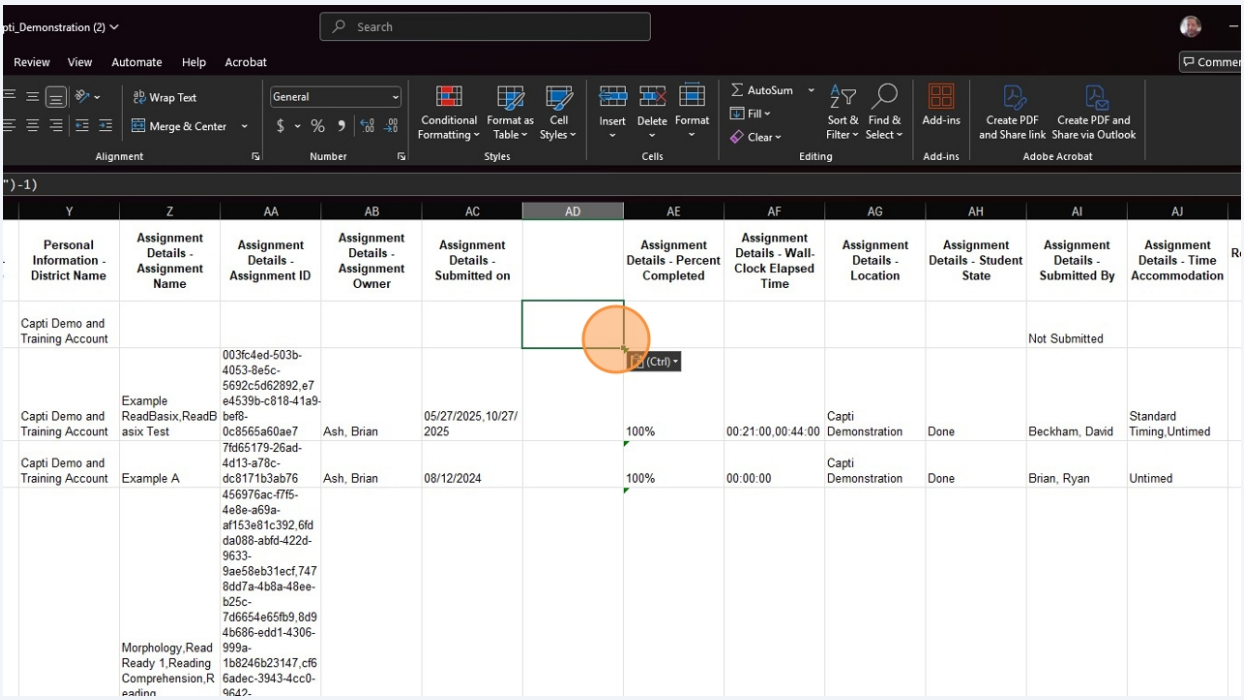
17 Click on cell AD2 (or the first row with data, not the header).



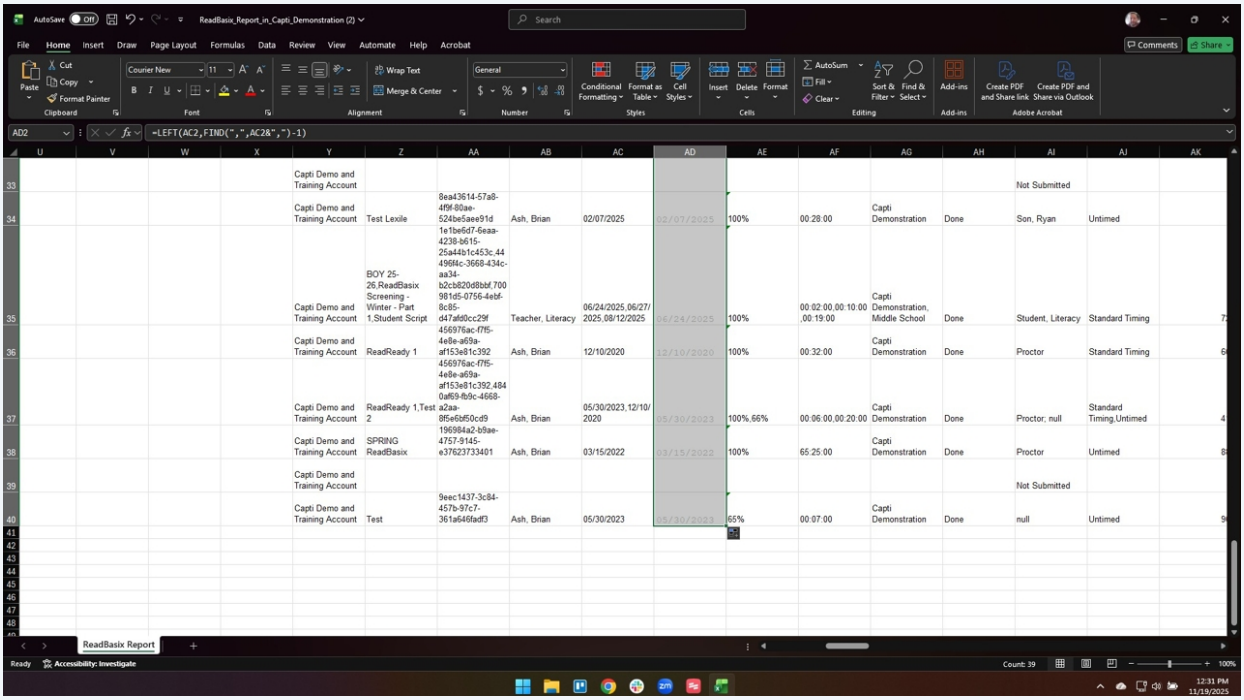
18 Enter in the formula '=LEFT(AC2,FIND(",",AC2&",")-1)' The variables may be different in your file.



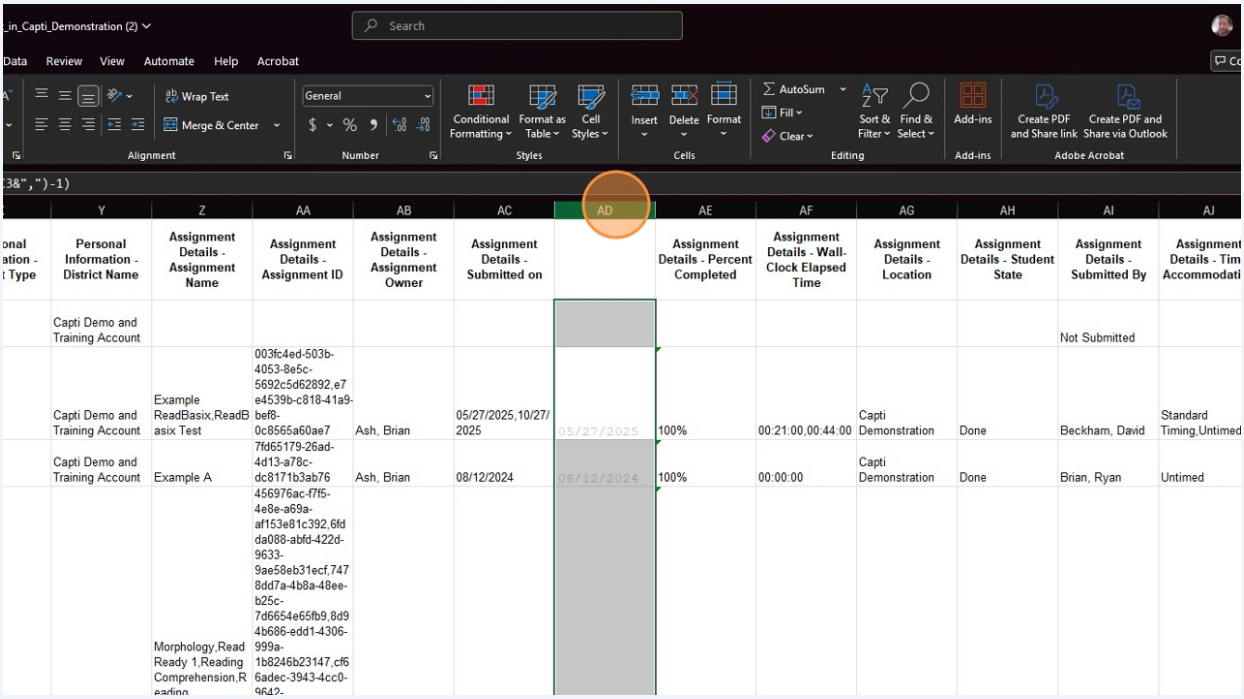
19 Click here



20 Drag the formula to the end of your sheet.

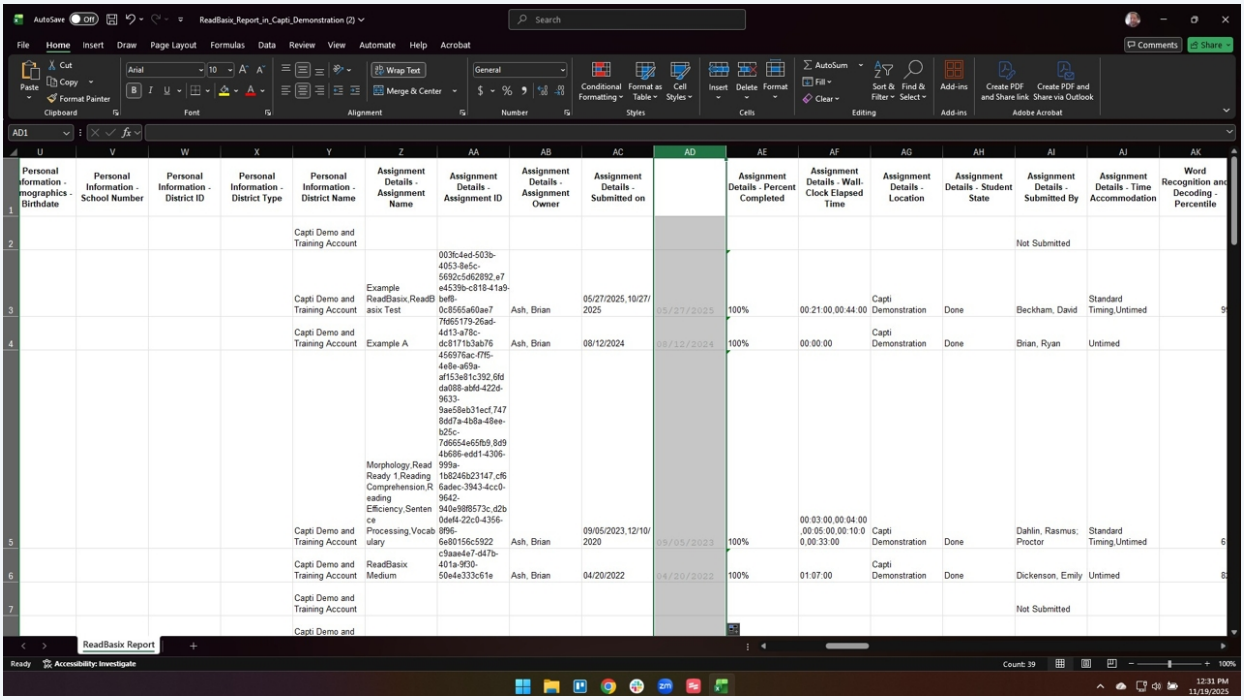


21 Now we need to convert the formula to values. Select the entire column.

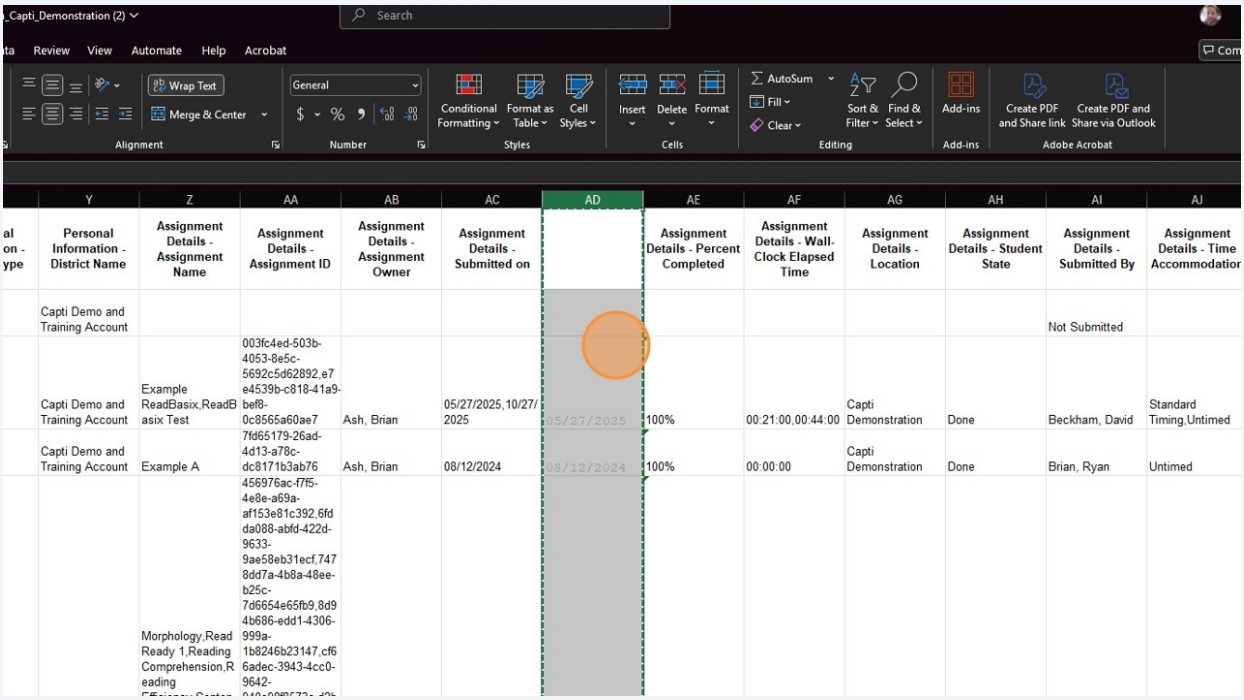


Personal Information - District Name	Assignment Details - Assignment Name	Assignment Details - Assignment ID	Assignment Details - Assignment Owner	Assignment Details - Submitted on	AD	Assignment Details - Percent Completed	Assignment Details - Wall-Clock Elapsed Time	Assignment Details - Location	Assignment Details - Student State	Assignment Details - Submitted By	Assignment Details - Tim Accommodati
Capti Demo and Training Account										Not Submitted	
Capti Demo and Training Account	Example ReadBasix,ReadBasix Test	003fc4ed-503b-4053-8e5c-5692c5d62892,e7e4539b-c818-41a9-bef8-0c8565a60ae7	Ash, Brian	05/27/2025,10/27/2025	05/27/2025	100%	00:21:00,00:44:00	Capti Demonstration	Done	Beckham, David	Standard Timing,Untimed
Capti Demo and Training Account	Example A	7fd65179-26ad-4d13-a78c-dc8171b3ab76	Ash, Brian	08/12/2024	08/12/2024	100%	00:00:00	Capti Demonstration	Done	Brian, Ryan	Untimed
	Morphology,Read Ready 1,Reading Comprehension,Reading	456976ac-f7f5-4e8e-a69a-af153e81c392,6fdda088-abfd-422d-9633-9ae58eb31ecf,7478dd7a-4b8a-48ee-b25c-7d6654e65fb9,8d94b686-edd1-4306-999a-1b8246b23147,cf66adec-3943-4cc0-9642-										

22 Press **Ctrl** + **C**

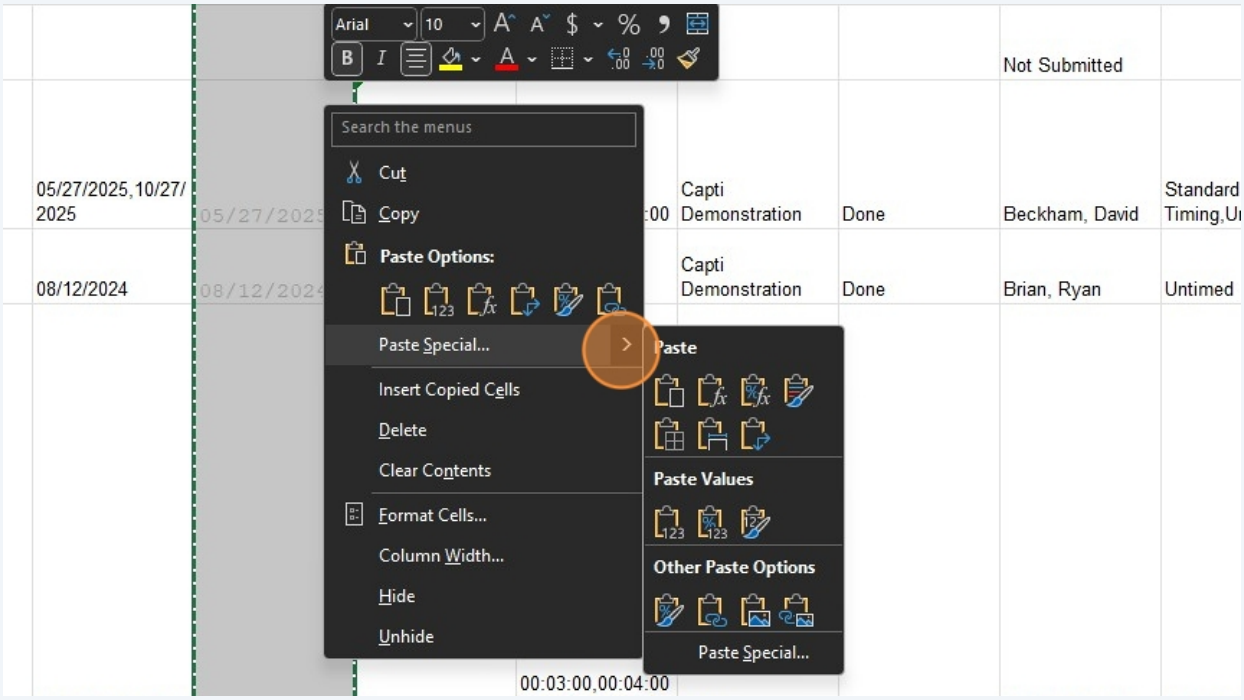


23 Right click here

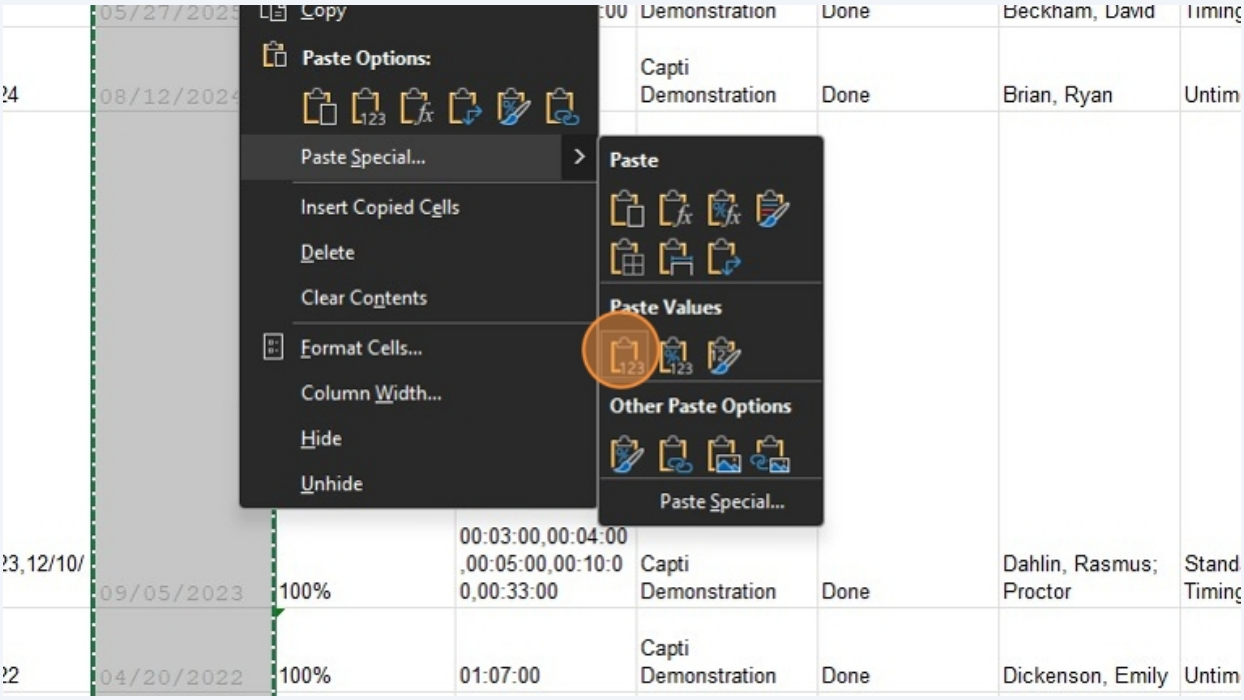


Personal Information - District Name	Assignment Details - Assignment Name	Assignment Details - Assignment ID	Assignment Details - Assignment Owner	Assignment Details - Submitted on		Assignment Details - Percent Completed	Assignment Details - Wall-Clock Elapsed Time	Assignment Details - Location	Assignment Details - Student State	Assignment Details - Submitted By	Assignment Details - Time Accommodation
Capti Demo and Training Account										Not Submitted	
Capti Demo and Training Account	Example ReadBasix,ReadBasix Test	003fc4ed-503b-4053-8e5c-5692c5d62892,e7e4539b-c818-41a9-bef8-0c8565a60ae7	Ash, Brian	05/27/2025,10/27/2025	05/27/2025	100%	00:21:00,00:44:00	Capti Demonstration	Done	Beckham, David	Standard Timing,Untimed
Capti Demo and Training Account	Example A	7fd65179-26ad-4d13-a78c-dc8171b3ab76	Ash, Brian	08/12/2024	08/12/2024	100%	00:00:00	Capti Demonstration	Done	Brian, Ryan	Untimed
	Morphology,Read Ready 1,Reading Comprehension,Reading Efficiency,Sentence Processing,Vocabulary	456976ac-f7f5-4e8e-a69a-af153e81c392,6fdda088-abfd-422d-9633-9ae58eb31ecf,7478dd7a-4b8a-48ee-b25c-7d6654e65fb9,8d94b686-edd1-4306-999a-1b8246b23147,cf66adec-3943-4cc0-9642-940e98f8573c,d2b0def4-22c0-4356-8f96-6e80156c5922,c9aae4a7-d47b-401a-9f30-50e4e333c61e									

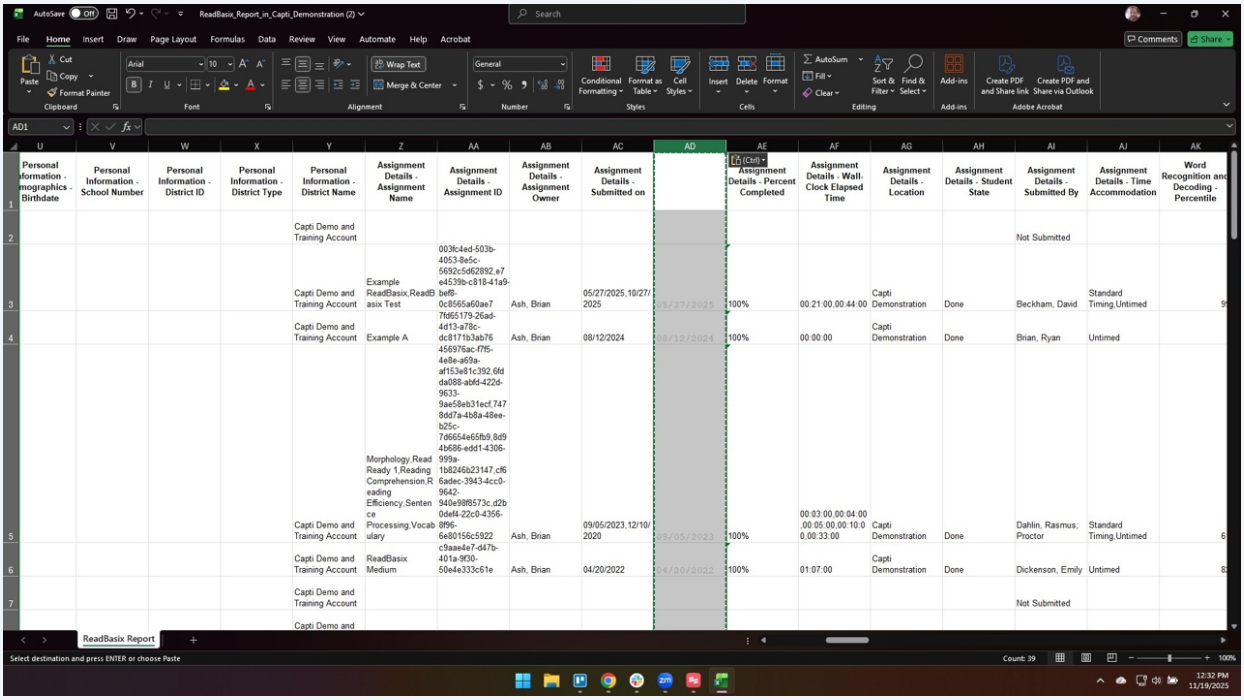
24 Click "Paste Special"



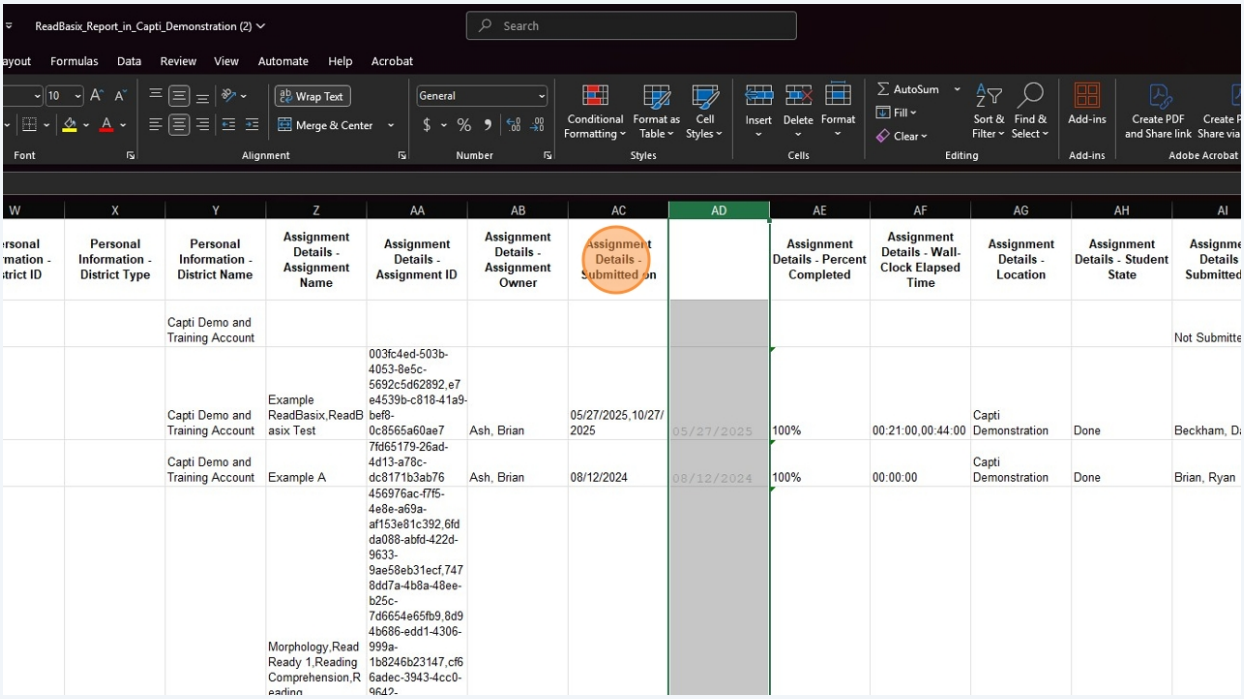
25 Click "Paste Values"



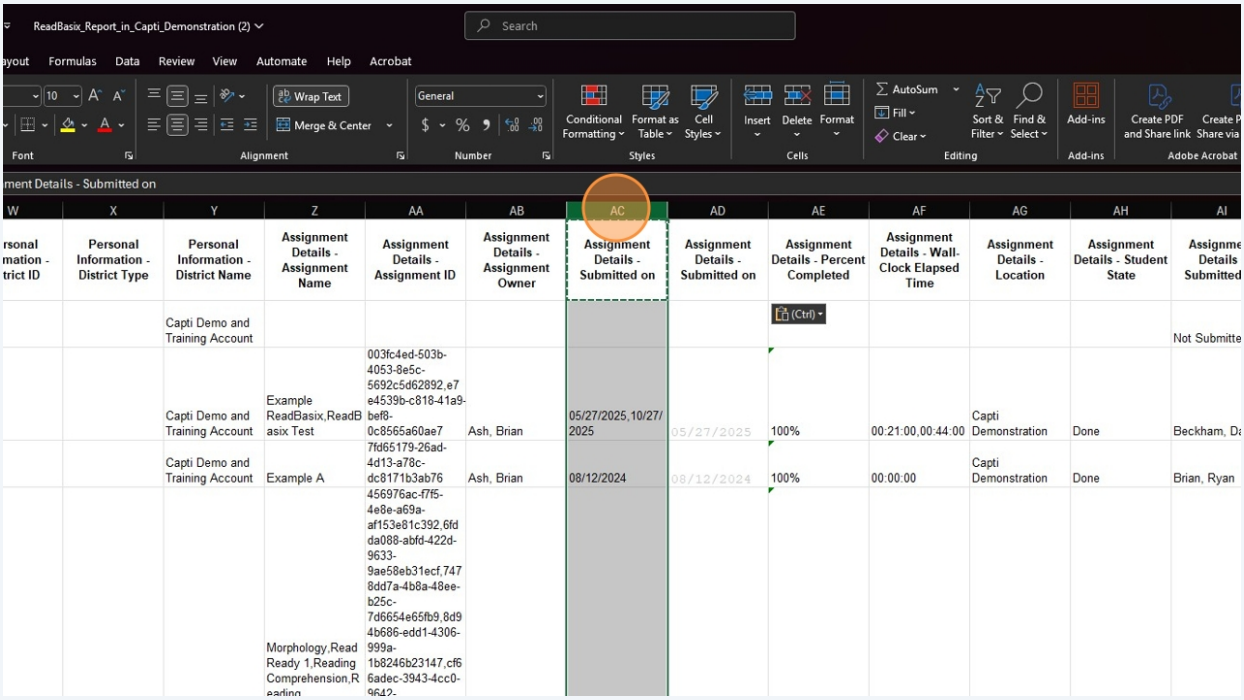
26 Press **"Enter"**



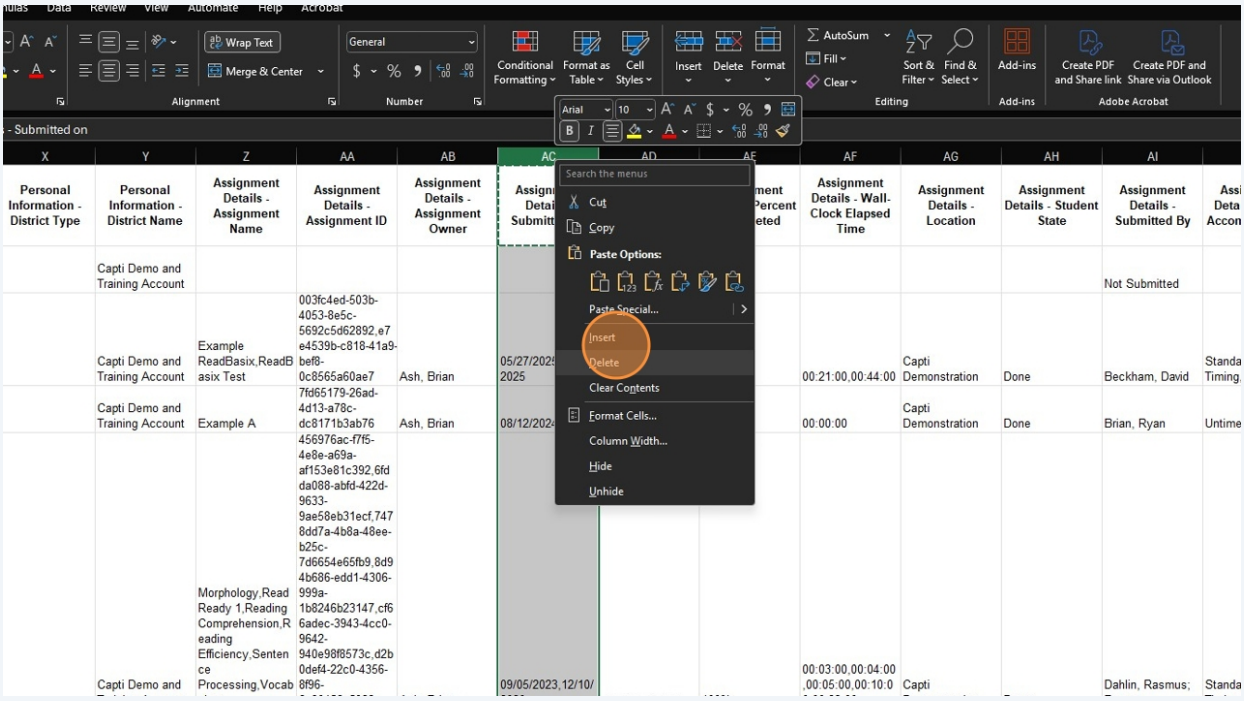
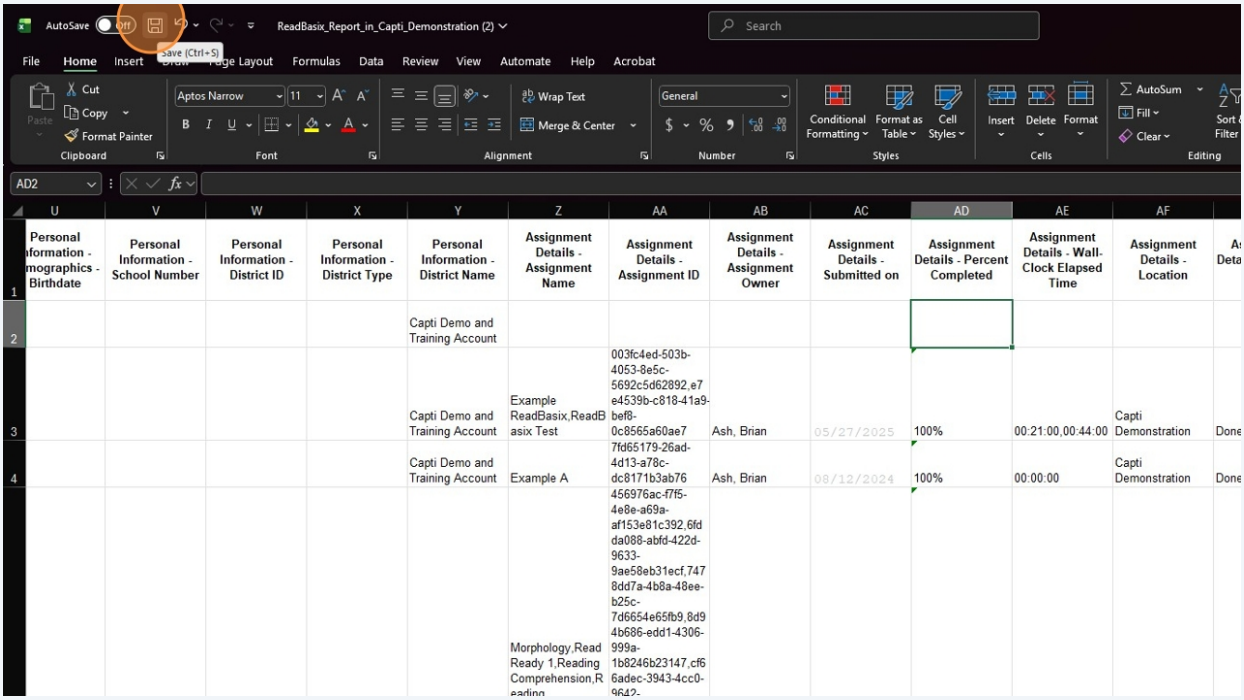
27 Copy the name of the column with duplicate dates and paste it in the new column.



28 Right click here to delete the column with duplicate values.



29 Click "Delete"



30 Click "Save" to save the file and upload it into EduClimber.